

SAMPLE SPONSORSHIP LETTER

Company Letterhead

Date

College of Engineering
University of Michigan
1221 Beal Ave
Ann Arbor, MI 48109, USA

To Whom It May Concern:

This letter is to confirm that Name of Company will sponsor the graduate studies of Name of Student and cover all or partial expenses he/she may incur related to his/her studies at the University of Michigan in the Full-Time Program Name including, but not limited to housing, tuition, fees and other living expenses. We will provide at least \$ _____ USD for each year. The dates of this sponsorship are _____ to _____.

If you have any questions, please feel free to contact _____ at _____.

Best regards,

(Signature)

Name
Title
Company Info

SAMPLE BANK BALANCE LETTER

Bank Letterhead

Date

To Whom It May Concern:

This is to certify that name of account holder resident of account holder's address is maintaining a type of account (savings/checking/etc) bearing account number _____ with our Bank at location of branch.

We confirm that the available balance amount in this account is currency amount as of date in the account maintained with us. There are no restrictions on this account and the full amount is available for immediate withdrawal.

Best regards,

(Signature)

Name

Title

Company Info

Bank Stamp/Seal

SAMPLE CERTIFICATE OF DEPOSIT

Bank Letterhead

Certificate of Deposit

Date: _____

To Whom It May Concern:

We hereby certify that up to current date Mr./Mrs. name of account holder has deposit accounts with our bank as follows:

Account Number	Currency & Amount	Date of Account Opening	Maturity Date
000000000001	CNY/RMB/etc. 000,000.00	01/01/2020	01/01/2020

(The maturity date should before your program start date. If no maturity date, must include verbiage saying the funds are available for withdraw. For Example:)

The above deposit accounts will be frozen for 0 days from the date of issue.

(Authorized Signature)

Name
Title
Company Info

Bank Stamp/Seal

SAMPLE LOAN LETTER (Option 1)

Bank Letterhead

Date

College of Engineering
University of Michigan
1221 Beal Ave
Ann Arbor, MI 48109, USA

To Whom It May Concern:

We have approved name of student, student's address, for a loan in the amount of \$ _____
for his/her first year of studies and conditionally approved a further loan of
\$ _____ for his following period of studies at University of Michigan – College of Engineering,
completing the program name degree from program start-end date.

The funds are available for disbursement directly to the University of Michigan – College of
Engineering. The funds, as part of an educational loan, may be used for tuition, and /or living expenses
(if applicable for the school).

Please feel free to contact us should you require any further information.

Sincerely,

(Signature)

Name

Title

Company Info

SAMPLE LOAN LETTER (Option 2)

Bank Letterhead

Date

College of Engineering
University of Michigan
1221 Beal Ave
Ann Arbor, MI 48109, USA

To Whom It May Concern:

We have approved name of student, student's address, for a loan in the amount of \$ _____ for his/her studies at University of Michigan – College of Engineering, completing the program name degree from program start-end date . The student may borrow up to \$ _____ for their first year of studies, and may use the remainder of the loan for year two.

The funds are available for disbursement directly to the University of Michigan – College of Engineering. The funds, as part of an educational loan, may be used for tuition, and /or living expenses (if applicable for the school).

Please feel free to contact us should you require any further information.

Sincerely,

(Signature)

Name

Title

Company Info

SAMPLE BANK SUMMARY STATEMENT
(Usually only applies to US bank accounts)
(No "Screen-shots" or "Print-Outs" will be accepted. Only downloadable PDFs.)

Bank Letterhead

(Other Bank info, *may vary*)

Account Holder Name
Address Line 1
Address Line 2

Branch Location
Customer Service info
Phone number
Headquarters Address

Your Accounts:

for beginning statement date to most recent statement date

Account Number: 0000 0000 0000

Account Summary:

<u>Checking</u>	<u>\$00,000.00</u>
<u>Savings</u>	<u>\$00,000.00</u>
<u>Deposits</u>	<u>\$00,000.00</u>

Ending balance on most recent statement date:
\$00,000.00

Bank Summary Statement Footer
(*may vary*)