



BPS PRODUCT CERTIFICATION BODY

SD-SCD-QF72b: Account Registration Form for PS License Applicants (PCIMS)
Effectivity Date: 15 November 2021
Revision No. 01

**PRODUCT CERTIFICATION INFORMATION MANAGEMENT SYSTEM (PCIMS)
 ACCOUNT REGISTRATION FORM FOR PS LICENSE APPLICANTS**

Date: _____

The BUREAU DIRECTOR:

In accordance with Section 6 of Republic Act 4109 and in conjunction with Letter of Instruction No.1208, DAO 4:2008, Relevant DAO, their Implementing Rules and Regulations (IRR), and their future amendments, we hereby apply to be a registered user of the Product Certification Information Management System (PCIMS) under the BPS Mandatory Product Certification Schemes:

APPLICANT'S DETAILS

(The details to be supplied herein shall be those from the applicant firm i.e. the local manufacturer or in the case of foreign manufacturers, the authorized local importer)

Manufacturer	<input type="checkbox"/> Local Manufacturer	<input type="checkbox"/> Foreign Manufacturer
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Name of Applicant Firm			
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Contact Person				
	<small>Personal Title/Prefix</small>	<small>Given Name</small>	<small>Middle Name</small>	<small>Last Name</small> <small>Suffix</small>

Note: The Contact Person shall pertain to the overall in-charge of the operations of the applicant firm e.g. Owner, President, CEO, Chairman, General Manager)

Designation	E-mail Address
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Sex	<input type="checkbox"/> M <input type="checkbox"/> F	Social Classification <i>(e.g. Senior Citizen, PWD, Indigenous Person)</i>
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Civil Status	Social Media/Website
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Office Address							
	<small>Bldg. No./Bldg. Name</small>	<small>Street</small>	<small>Brgy.</small>	<small>City/Municipality</small>	<small>Province</small>	<small>Region</small>	<small>Zip Code</small>

Plant Address <i>(for local manufacturers)</i>							
	<small>Bldg. No./Bldg. Name</small>	<small>Street</small>	<small>Brgy.</small>	<small>City/Municipality</small>	<small>Province</small>	<small>Region</small>	<small>Zip Code</small>

Form of Ownership	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Corporation	<input type="checkbox"/> Others _____
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Asset Size <i>(in PhP)</i>	Industry Classification
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Product Line/ Services	Total Number of Employees
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Name of the Authorized PCIMS Account Holder				
	<small>Personal Title/Prefix</small>	<small>Given Name</small>	<small>Middle Name</small>	<small>Last Name</small> <small>Suffix</small>

Note: This shall pertain to the person duly authorized by the applicant firm to handle/manage its PCIMS account.

Designation	PCIMS User Name
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E-mail Address <i>(for PCIMS Account)</i>	Telephone Number
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Mobile Number	Fax Number
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It is hereby certified that the information supplied herein by the undersigned is true and correct. _____ Printed Name and Signature of Applicant/ Authorized Representative of Applicant	Attachments: NOTE: All attachments must be certified true copy (Put \surd if attached).
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- DTI Business Registration Certificate / SEC Registration Certificate and Articles of Incorporation
- Special Power of Attorney / Board Resolution /Secretary's Certificate and Articles of Incorporation
- Latest Audited Financial Statement

FOR DTI-BPS USE ONLY

Subscribed and sworn to before me this ____ day of _____ 20__. Affiant exhibiting to me his Residence Certificate No. _____ issued on _____ at _____. Doc. No. : _____ Page No. : _____ Book No. : _____ Series of : _____	Application Received and Checked by: _____ Product Certification Officer	_____ Date & Time
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NOTARY PUBLIC

TERMS AND CONDITIONS ON THE USE OF PCIMS

1. To ensure security of the PCIMS, only one (1) account per organization shall be allowed.
2. It shall be understood that the security of the PCIMS account, particularly the log-in details, is the responsibility of the organization.
3. All transactions to be made by the organization using its PCIMS account in connection with the BPS Product Certification Schemes shall be construed as true and correct.
4. In the performance of the organizations' obligations, they shall ensure the privacy and security of any and all confidential, privileged, personal and/or sensitive personal information that the organizations' party, officers, employees, or agents may have access to; and shall store, use, dispose, and otherwise process the said confidential, privileged, personal and/or sensitive personal information in accordance with the E-Commerce Act (RA 8792) and Data Privacy Act of 2012 (RA 10173).